

Senior Policy and Advocacy Adviser

Financing and Funding for Sustainable Development

(maternity cover from December 2022)

Brussels Belgium

CONCORD is the European Confederation of NGOs working on sustainable development and international cooperation. With the support of our 58 members, our Confederation, representing over 2,600 NGOs, is the main interlocutor with the EU institutions on sustainable development policy and international cooperation. We work towards achieving equal, just and inclusive societies in a sustainable world.

CONCORD is seeking a highly-motivated individual to join the Policy and Advocacy Team as the senior adviser for our Financing and Funding for Sustainable Development workstream.

CONCORD is an equal opportunity employer and considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. All employment decisions are made entirely on merit.

Role Specification

The purpose of this role is to provide expert input and to support CONCORD members to shape CONCORD's advocacy work on financing and funding for sustainable development, in alignment with our vision, strategy and values. You will contribute to the work of the other advisers within the Secretariat in order to achieve our joint aim of transformational change in EU policy, funding and practice. You will support the communication team in contributing to the visibility of CONCORD's work.

Key areas of responsibility

- Coordination of, enabling and facilitating CONCORD FfSD working structure, including planning and reporting
- Promote political dialogue and build relationships with the EU institutions
- Analyse, inform about and respond to EU and international policy processes and trends that are relevant with regards to financing and funding for sustainable development such as EU programming, budget negotiations and development finance architecture
- Contribute to overall policy and advocacy work and internal coordination and collaboration
- Represent the Confederation in relevant governance, planning, intelligence and advocacy meetings
- Support the peer-to-peer capacity-building of members to better engage in national, EU, partner country and international advocacy initiatives

Person Specification

The successful candidate will understand and be committed to CONCORD's vision and goals and be able to contribute to CONCORD's ambition to pursue a transformational agenda at EU level.

Knowledge

- Academic background or professional experience in the international development and/or human rights sector
- Sound understanding of gender equality
- Good understanding of EU policy-making and influencing processes and strategies

Experience

- At least 5 years of professional experience (excluding internships) in policy and advocacy work
- Experience in advocacy towards the EU with proven track record of policy and advocacy successes
- Experience of writing briefings or reports on international cooperation or related issues
- Experience of organising events and coordinating different entities
- Familiarity with the EU budget and programming process
- Familiarity with EU/global financial architecture and funding modalities

Skills

- Politically astute, with well-honed policy analysis skills, including an ability to analyse political and policy trends and to develop strategic advocacy positions that imply transformative change
- Excellent interpersonal and communication skills and collegial approach, including tactful but effective facilitation to build consensus
- Strong planning and organisational skills, particularly the ability to plan and execute research that contributes to advocacy positions
- Team player; proactive; self-starter
- Capable networker, able to coordinate and operate effectively in coalitions;
- Confidence and fluency in communicating to external audiences on CONCORD's work in your areas of focus
- Fluent level written and spoken English; working knowledge of French desirable

Conditions of Employment:

Contract: maternity cover full-time position ("CDD")

Location: Brussels, Belgium

Gross salary: from €3802 per month, depending on experience

Other benefits: 'thirteenth month'; holiday allowance; hospitalisation insurance; affiliation to pension scheme; meal vouchers and a monthly commuting allowance on local public transport or by bicycle.

The position reports to the Head of Advocacy.

If you are interested, please upload your CV (max. 2 pages, no photo) and cover letter (max. one page) explaining your motivation and fit for the role, via the portal below. The CV and cover letter must be submitted as one document. Only applications and CVs written in English will be accepted.

The closing date for applications is close of business on **15 October 2022**. Only short-listed candidates will be contacted. First round interviews will take place on **26-27 October 2022**. The second round of interviews will be held on **2-3 November**.

Ideal start date: **12 December 2022 for 7-8 months depending on the start date.**

There is no possibility for visa sponsorship. You should have a valid work permit to work in Belgium.

						
						
						
						
						
						
						
						
						